

To: Members of the Health Improvement Partnership Board

## ***Notice of a Meeting of the Health Improvement Partnership Board***

Thursday, 20 April 2017 at 2.00 pm

Town Hall, Oxford



Peter G. Clark  
Chief Executive

12/04/2017

Contact Officer: **Katie Read, Policy & Partnership Officer**  
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### **Membership**

Chairman – District Councillor Anna Badcock  
Vice Chairman - District City Councillor Ed Turner

#### *Board Members:*

Cllr Jeanette Baker	West Oxfordshire District Council
Cllr John Donaldson	Cherwell District Council
Laura Epton	Healthwatch Ambassador
Emma Henrion	Healthwatch Ambassador
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health
Cllr Monica Lovatt	Vale of White Horse District Council
Dr Jonathan McWilliam	Director of Public Health
Dr Paul Park	Vice Clinical Chair of Oxfordshire Clinical Commissioning Group
Diana Shelton	West Oxfordshire District Council
Jackie Wilderspin	Public Health Specialist

#### **Notes:**

- **Date of next meeting: 27 June 2017**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

- 1. Welcome by Chairman, District Councillor Anna Badcock**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Minutes of last meeting (Pages 1 - 8)**

2.05pm  
5 minutes

To approve the minutes of the meeting held on 23<sup>rd</sup> February 2017 and to receive information arising from them.

- 6. Strategic Review of Domestic Abuse (Pages 9 - 12)**

2.10pm  
20 minutes

Report presented by Sarah Carter, Strategic Lead for Domestic Abuse, Oxfordshire County Council.

The Board is asked to note the progress in relation to the recommendations from the recent Strategic Review of Domestic Abuse in Oxfordshire, in particular the co-funding approach being taken to deliver a pathway of domestic abuse services and the partnership work taking place to deliver service improvements across a broad range of agencies.

- 7. Performance Review (Pages 13 - 22)**

2.30pm  
30 minutes

Performance report presented by Dr Jonathan McWilliam, Director of Public Health, Oxfordshire County Council.

The Board is asked to note the report on progress against the targets of the Health Improvement Board in Quarter 3, 2016-17.

An analysis of immunisation rates amongst children aged 2 and 5 years old and the

action being taken to increase these rates will be presented by Dr Nisha Jayatilleke, NHS England.

## **8. Drug and Alcohol Treatment Service (Pages 23 - 26)**

3.00pm  
20 minutes

Report presented by Andy Symons, Senior Operation Manager, Turning Point Oxfordshire

The Board is asked to note the key achievements of the Drug and Alcohol Treatment Service and improvement in the proportion of opiate and non-opiate users successfully completing treatment.

## **9. Review of Health Improvement Board Priorities (Pages 27 - 40)**

3.20pm  
25 minutes

Report presented by Jackie Wilderspin, Public Health Specialist, Oxfordshire County Council

A report outlining the latest performance against Health Improvement Board targets and data from the recently published Oxfordshire Joint Strategic Needs Assessment, including information on inequalities of outcome where available.

The Board is asked to consider current areas of focus and areas of emerging concern to help determine the Board's priorities for 2017-18. Draft proposals for areas of focus in 2017-18 will be brought to the next Board meeting for approval.

The executive summary of the 2017 Oxfordshire Joint Strategic Needs Assessment is attached for reference. The full report can be found online here:

<http://insight.oxfordshire.gov.uk/cms/joint-strategic-needs-assessment>

## **10. Review of Health Improvement Board Terms of Reference (Pages 41 - 42)**

3.45pm  
10 minutes

Members are asked to review the Board's terms of reference and agree revisions to go forward to the Health and Wellbeing Board for approval.

## **11. Forward Plan (Pages 43 - 44)**

3.55pm  
5 minutes

The forward plan is presented by District Councillor Anna Badcock, Chairman of the Health Improvement Board.

The Board is asked to note the items on the forward plan and propose any areas for future discussion.